	Title	Supplier Declaration
	Part	Primary processes
	Process	Supplier selection and assessment
	Document type	Annex - BL
	Version no.	1

De Gruisdonk 6  
5928 RT Venlo  
The Netherlands

Venlo, date: 22-12-2021

Dear Sir/Madam,

Coolwin B.V. is highly committed to the quality and food safety of the transport services provided. To show our customers that we work according to strict quality standards, resulting in a high quality of service, we work in compliance with the IFS Logistics standard.

In order to be able to provide our customers with guaranteed quality, we require that our forwarders guarantee the food safety and quality of the transport services and that they comply with the legal requirements that apply to their sector. For this purpose we send you this document.

In terms of attention to quality and food safety within your company, there are a number of possibilities:

1. **You are in possession of a certified Food Safety Management System (e.g. IFS or BRC)**

In this case, please send us a copy of a valid certificate. In addition, if you are not certified under the IFS Logistics standard, please sign and return the enclosed Supplier Declaration. You hereby declare that the transport services provided by your company are of high quality and meet the requirements as included in section 4.1, 4.3 and 5.3 of the IFS Logistics standard, laws and regulations, and any additional requirements of Coolwin B.V. A description of the various requirements can be found in the enclosed Supplier Declaration.

2. **You have a non-certified documented Food Safety Management System**

In this case, please send us an abridged version of the manual (e.g. the table of contents) and the HACCP analysis. In addition, if you are not IFS Logistics certified, please sign and return the enclosed Supplier Declaration. You hereby declare that the transport services provided by your company are of high quality and meet the requirements as included in section 4.1, 4.3 and 5.3 of the IFS Logistics standard, laws and regulations, and any additional requirements of Coolwin B.V. A description of the various requirements can be found in the enclosed Supplier Declaration.


3. **You do not have a Food Safety Management System**

In this case, we request you to please sign and return the enclosed Supplier Declaration. You hereby declare that the transport services provided by your company are of high quality and meet the requirements as included in section 4.1, 4.3 and 5.3 of the IFS Logistics standard, laws and regulations, and any additional requirements of Coolwin B.V. A description of the various requirements can be found in the enclosed Supplier Declaration.

We thank you in advance for your cooperation and look forward to your response.

Kind regards,

William Bakker  
Coolwin B.V.

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## Supplier Declaration

We hereby declare that we comply with the requirements set by Coolwin B.V. concerning the loading/unloading and transport of products and that are also part of the IFS Logistics standard and legislation and regulations. The means of transport that we use are suitable for the intended purpose, well maintained and are in a hygienic condition.

The following requirements must be met as a minimum:

- All our transports are carried out in accordance with the CMR Convention, according to the latest version filed.
- One day prior to loading you are to inform Coolwin B.V. of the loading time and license plate via [planning@coolwin.nl](mailto:planning@coolwin.nl). This information is needed to register the trucks at the desired loading times. In addition, you shall inform us at least 4 hours in advance if you cannot guarantee the indicated loading and unloading time. If your truck arrives at the address after the announced time, the truck may have to wait. These waiting hours will not be compensated.
- Prior to loading, the offered cargo shall be checked to ensure it complies with the CMR. A visual general quality check will also be carried out in accordance with the procedure described in Appendix 1. A visual check is also performed during unloading. If there are any deviations, this must be reported immediately to Coolwin B.V. prior to loading / unloading. Instructions must then be followed.
- In the event of delays, damage, deviations, missing items and/or waiting times, contact Coolwin B.V. immediately. You can reach us 24/7 at our telephone number: 0031-77-3960010. Damage, anomalies in quantities and/or waiting times must be indicated on the CMR.
- The exchange of euro pallets must always be mentioned on the CMR. If there is no exchange, the cost of the pallets will be deducted from the transport invoice at € 18.50 per pallet. In addition, the driver should always request/make a pallet slip that should be sent to Coolwin B.V. together with the original CMR.
- The trailer in which the goods are loaded must also be used to unload the goods. Goods may therefore not be reloaded into another trailer.
- It is not permitted to load other goods on top of our goods nor to load other products next to our goods to fill the trailer.
- Further resale of the cargo to third parties is not permitted.
- After unloading send signed CMR to [planning@coolwin.nl](mailto:planning@coolwin.nl)
- The trailer must be clean, so that pollution and/or contamination of the product is prevented. The loading space must be clean and free of impurities (e.g. product residues, waste, parts of glass, wood, plastic and metal, as well as free of moisture and odours).
- The loading area should be cleaned or disinfected with cleaning/disinfection agents suitable for use in the food industry.
- Drivers are expected to wear clean working clothes and to follow sanitary rules, meaning among other things: washing and disinfecting hands, not eating, drinking or smoking in the presence of the goods and wearing (blue) plasters in case of minor hand injuries.
- The driver is obliged to wear safety shoes and to abide by the safety regulations of the loading and/or unloading address.




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- The temperature must be checked regularly in the case of conditioned transport, especially during transport over several days. If the temperature increases/decreases by 2 or more degrees, Coolwin B.V. should be contacted. Specific or different temperature instructions from Coolwin B.V. must always be followed.
- An alarm system shall be provided in case the climate control/air conditioning system fails and/or deviations from the target temperature occur.
- We reserve the right to request a temperature recording at any time, free of charge, if our customer so requests. This should be provided within 24 hours.
- Loaded trucks must always park in guarded parking areas.
- If sealing applies: The driver is responsible for the actual sealing of the trailer under supervision of the loading address. The driver is never allowed to leave the loading place without the truck being sealed. The seal number must always be noted on the CMR waybill. A tautliner must always use a TIR cable. Refrigerated transport must always be sealed.
- In the event of simultaneous transport of different products, these must be placed separately if there is a risk of pollution and/or (cross) contamination. Measures must also be taken to prevent cross contamination with allergens. Combined transport of food and non-food items is only permitted if explicit permission has been granted by Coolwin B.V. in advance.
- Appropriate measures must be taken (based on risk analysis) to secure the products to be shipped during transport in the context of food defense and food fraud (prevention of theft, deliberate contamination or damage, access to products by strangers, etc.).
- You must work in line with an effective traceability system. Our customers' products must be identifiable at all times during transport.
- Documented maintenance procedures should be followed for all vehicles. The vehicles must have been inspected and maintained in accordance with the planning and be equipped with a sound and well-maintained (at least annually) cooling system. This documentation must be shown at the request of Coolwin B.V.
- Sensors in trailers and separate hand thermometers should be calibrated at least annually and adjusted or replaced if necessary. The results of the inspection are documented and must be shown to Coolwin B.V. on request. The deviation in the measured temperature may not exceed 0.5° Celsius.

For our complete terms and conditions, please refer to our Transport policy on our website: <https://coolwin.nl/en/termsandconditions>

William Bakker - Coolwin B.V.

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## **Annex 1: Procedure for quality control and assessment of the cargo offered**

For the goods to be transported, the driver should check to what extent the offered load corresponds to the consignment note and what the condition of the offered load is by means of a general visual check and assessment. This general quality check and assessment of the offered cargo should be carried out prior to loading and during unloading (for any damage or deviations that may have occurred during the journey).

In a quality check, products must at least be checked and assessed for:

- Products offered + number / quantity (according to CMR)
- Overall quality of the products (including visible deterioration of products, physical damage and visible physical or chemical contamination such as the presence of pests, wood, dust, glass, hard plastic, parts of materials and equipment, liquids, etc.)
- Overall quality and strength of the pallets and packaging (including, for example unstable loads, damage to packaging, unsealed packaging, etc.)
- Temperature in accordance with CMR (if there is reason to do so, only at the request of Coolwin B.V. check with a calibrated thermometer and record)
- Signs of tampering, damage or theft of products within the context of food defense and food fraud.

If there are any deviations or quality problems with the shipment offered and/or if a deviating situation arises during loading, driving or unloading, this must be reported immediately to Coolwin B.V.. Instructions from Coolwin B.V. must then be followed before any further action is taken.

Examples of deviations that may occur are:

- Product and/or quantity does not correspond to the CMR
- Quality defects (see above);
- Damage to product;
- Serious delay;
- Failure/malfunction of cooling engine;
- Accident or problems with the vehicle;
- Coolant leakage;
- Glass / hard plastic breakage;
- Theft;
- Tampering with products;
- Etc.

At the request of our client or if there is a possible risk for the consumer, it may be decided to (temporarily) block the products and not to unload them. To this end, an effective blocking procedure must be implemented within your company. Only on the client's request can the block be lifted and the transport or unloading continued.